



**THE KOLLAM DISTRICT  
CO-OPERATIVE BANK LTD**

**Head Office : Kollam**

Head Office | Chinnakkada, P.B. No. 130  
Kollam-691 001, Kerala, India  
Phone | 0474-2742301 to 2742305  
Fax | 0474-2748060  
E-mail | email@kollamdcb.com  
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No.DP&G(2)/ 4193.

02/11/2019

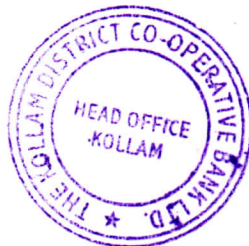
Dear Sir,

We invite competitive sealed quotations from reputed firms for the printing and supply of 50000 nos Computer Printing paper ( 10 x 12 size ) 70 GSM Single colour Printing . ( As per sample ) ,under the following terms and conditions.

**TERMS AND CONDITIONS**

Supply	Full quantity to be supplied to Bank Head Office Within 15 days
Approval and sample	Sample to the above items should be got approved from the Bank within five days from the date of order (Design to be supplied by the Bank)
Other conditions	Stipulated quantity should be supplied on or before the due date specified. Delay in supply penalty at the following rates will be applicable Delay upto 10 days - 2% Delay upto 15 days - 3% Delay upto 30 days - 5% Payment will be effected subject to the fulfilling of our conditions and specifications.
Rate	(On total cost basis inclusive of all taxes (ie. Freight, insurance etc ) and all taxes , cess ,duties ( ie. Central/ State , local taxes like VAT , CST , Excise , Entry tax , GST , Service tax , etc )
Date and Time	Quotations should be submitted in sealed cover with specimen on or before 3.p.m on 16.11.2019 and will be opened at 3.30 p. m on the same day.

Further details ,if any , required can have from the undersigned during the working hours of the Bank.



Yours faithfully,

DEPUTY GENERAL MANAGER