



**THE KOLLAM DISTRICT
CO-OPERATIVE BANK LTD**

Head Office: Kollam

Head Office | Chinnakkada, P.B. No. 130
Kollam-691 001, Kerala, India
Phone | 0474-2742301 to 2742305
Fax | 0474-2748060
E-mail | email@kollamdcbb.com
Website | www.kollamdcbb.com

No.DP&G(2)/ 1664

27/06/2018

Dear Sir,

We invite competitive sealed quotations from reputed firms for the printing and supply of 25000 nos SB Pass Books (Universal Pass Book) in 19 cm x 18 cm , 170 GSM Art card and 4 page cover Multi colour Printing . cover outer glossy lamination centre machine sewing binding, 20 page single colour printing , 70GSM maplitho paper ,under the following terms and conditions.

TERMS AND CONDITIONS

Supply	Full quantity to be supplied to Bank Head Office Within 15 days
Approval and sample	Sample to the above items should be got approved from the Bank within five days from the date of order (Design to be supplied by the Bank)
Other conditions	Stipulated quantity should be supplied on or before the due date specified. Delay in supply penalty at the following rates will be applicable Delay upto 10 days - 2% Delay upto 15 days - 3% Delay upto 30 days - 5% Payment will be effected subject to the fulfilling of our conditions and specifications.
Rate	(On total cost basis inclusive of all taxes (ie. Freight, insurance etc) and all taxes , cess ,duties (ie. Central/ State , local taxes like VAT , CST , Excise , Entry tax , GST , Service tax , etc)
Date and Time	Quotations should be submitted in sealed cover with specimen on or before 3.p.m on 05.07.2018 and will be opened at 3.30 p. m on the same day.

Further details ,if any , required can have from the undersigned during the working hours of the Bank.



Yours faithfully,

DEPUTY GENERAL MANAGER